



# Indiana Department of Education

SUPPORTING STUDENT SUCCESS

## MEMORANDUM

**TO:** Superintendents and Principals

**FROM:** Wes Bruce, Chief Assessment Officer

**DATE:** April 25, 2011

**SUBJECT:** Flooding and ISTEP+

We are monitoring the flooding taking place in some parts of central and southern Indiana. The safety of your students, employees and communities comes first, but we know that you are also concerned about ISTEP+. We are developing contingency plans to address the impact of this continuing weather event on schools on a case-by-case basis. We will work with your Corporation Test Coordinator if any changes in ISTEP+ become necessary.

If any of your schools or if your entire corporation is closed during the ISTEP+ window, as soon as it is possible please send an email to [istep@doe.in.gov](mailto:istep@doe.in.gov) with the word **Flooding** in the subject line, or you may always call 317-232-9050 (please feel free to leave a message if it is after hours).

Any closures will affect both paper and online ISTEP+, so make sure that you are tracking the completed test sessions each day.

If you have any questions you can reach me at 317-232-9054 or [wbruce@doe.in.gov](mailto:wbruce@doe.in.gov).